

APA Referencing (7th ed) – The Basics

Top Tips

- Referencing and note taking go hand in hand.
 - Keep track of your references as you take notes!
 - References are needed for all ideas that are not your own, BUT...
 - “Common knowledge” (loosely defined as something a Year 7 student would know) does not need a reference.
 - General Rule = Paraphrasing is better than direct quotations.
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In Text References

Every time you mention information or any idea that is not your own AND that is not considered to be “common knowledge”, the source must be credited directly in the text.

Example 1 - End of a sentence

The field of engineering has largely developed around the positivist philosophical position (Hector, 2008).

Example 2 - Middle of a sentence

An RBA paper (Simon et al., 2009) found that participation in a loyalty program and access to an interest-free period...

NOTE: “et al.” is used for 3 or more authors for in text refs

Example 3 - Author referred to within a sentence

Smith (2020) states that the field of engineering has largely developed around the positivist philosophical position.

Reference List / Bibliography

This is a list of all the sources used.

- Arrange sources in alphabetical order according to author’s last name.
- Use “hanging indent” when more than one line of text for a reference (see example below).

Example:

Adamich, T. (2010). Context and relationships, past and present: the role of authority in information discovery. *Knowledge Quest*, 38(3), 66-70.

Australian Bureau of Statistics. (2020). *Job Vacancies, Australia*.

<https://www.abs.gov.au/statistics/labour/employment-and-unemployment/job-vacancies-australia/nov-2020>

McDougall, K.L. (2007). Grazing and fire in two subalpine peatlands. *Australian Journal of Botany*, 55(1), 42-47. <https://doi.org/10.1071/BT06096>

LTCLibrary.com - Online Reference Generator

This site is very helpful for generating a bibliography.

Need more info?

Visit the **LTCLibrary.com** for links to the complete citation style guides.

As always, come see a teacher librarian for more help whenever you get stuck with an assignment. ☺

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REFERENCE LIST / BIBLIOGRAPHY CITATION EXAMPLES

NOTE: The author's name is written as *Surname, First Initial* in alphabetical order

Website

Corporate Author **Date** **Title of webpage**

Australian Psychological Society. (2008). *Substance abuse: Position statement*. <http://www.psychology.org.au/publications/statements/substance/>

Human Author **Date** **Retrieval Date**

Burns, A. (2021, January 9). Statement on the events at the US Capitol on January 6, 2021. Retrieved 9 January from, <https://medium.com/@allieb/statement-on-the-events-at-the-us-capitol-on-january-6-2021-2f4e27d7bc0a> ← **URL of webpage**

NOTE: Only include retrieval date for websites if the information is time sensitive.

Streaming video

Who posted it **Date** **Title of clip** **Title of Channel**

History. (2014, May 22). *Tech developments of World War I* [Video]. YouTube. <https://www.youtube.com/watch?v=k7v3cq1ZJjM>

Journal

Author(s) **Date** **Article Title** **Journal title**

McDougall, K.L. (2007). Grazing and fire in two subalpine peatlands. *Australian Journal of Botany*, 55(1), 42-47. <https://doi.org/10.1071/BT06096> ← **DOI (Digital Object Identifier)**

Volume (Issue) **Pages**

NOTE: List all names up to 20 authors. Only include the DOI if it's available.

Book

Author(s) **Year of publication** **Title**

Smith, J., & Bruce, S. (1997). *A guide to personnel management*. McGraw Hill. ← **Publisher**

Image

Creator(s) **Year** **[Type of Image e.g. Photograph]**

Tanakawho. (2013). *Screw* [Image]. Flickr. <https://www.flickr.com/photos/28481088@N00/8514800142>

Title **Title of Website**